

JOB DESCRIPTION

Learning Developer, Faculty of Health and Medicine/Faculty of Science and Technology

Vacancy Ref: A2265

Job Title: Learning Developer, Faculty of Health and Medicine/Faculty of Science and Technology (FHM/FST)	Present Grade: 7P
Department/College: Library	
Directly responsible to: Learning Development Manager	
Supervisory responsibility for: Student partners and mentors	
<p>Other contacts</p> <p>Internal: Undergraduate and postgraduate students in Health and Medicine/Science and Technology, including distance learners; academic programme teams in the two Faculties, Learning Developers in other Faculties; FHM Academic Liaison Librarians; Faculty Associate Deans; Central Faculty Officers; key colleagues in Student Based Services, the Students' Union, and Organisational and Educational Development (OED).</p> <p>External: National learning development and teaching networks such as ALDinHE, HEA, SEDA.</p>	
<p>Major Duties:</p> <p>The Learning Developer FHM/FST will be a member of the centrally managed Learning Development team. The main role will be in the Faculty of Health and Medicine (0.6) and the other part of the role (0.4) will involve working with selected departments in the Faculty of Science and Technology. The Learning Development team provide a range of Faculty-based and central learning development activities to develop students' academic skills, including reading, notemaking, writing, critical thinking, time management and revision skills. This will involve one-to-one support; teaching and collaborating with Faculty staff on academic programmes; running standalone workshops; creating interactive online learning resources; and supporting peer mentoring initiatives. Our approach is to provide learning development opportunities for all students to enable them to develop and succeed at the highest levels. The post-holder will work closely with a diverse student population, which includes campus-based undergraduates, distance learners, work-based learners and a high proportion of doctoral students.</p> <p>The main duties will include:</p> <ul style="list-style-type: none"> • To identify learning development needs for international and home students in the Faculty of Health and Medicine (FHM) and the Faculty of Science and Technology (FST) in collaboration with academic staff and the Learning Developer for FST. To be proactive in developing new content and modes of delivery in response to changing needs. • To advise and support postgraduate research, postgraduate taught and undergraduate students in FHM and selected departments in FST in developing effective learning skills through a range of mechanisms (principally tutorials, workshops, embedded teaching sessions, online tutorials and Moodle). • To advise and collaborate with academic staff in FHM and selected departments in FST in developing strategies and approaches for embedding learning development into the curriculum. • To develop interactive online learning development materials to meet the needs of FHM and FST students, in particular in developing academic writing skills. • To contribute, as part of a multi-agency approach, to student retention and widening participation agendas. • To liaise and collaborate strategically with academic and support staff across FHM, with the Learning Development team and Faculty Academic Liaison Librarians and relevant staff across the University to ensure a joined up approach to supporting students. 	

- To explore the potential for developing peer mentoring to support the development of academic writing skills within FHM and FST.
- To take an active role on relevant committees and engage with working groups at University level relevant to the learning development agenda.
- To monitor engagement with learning development activities, evaluate their impact and report to FHM Teaching Committee as well as the Learning Development Manager.
- To liaise with staff based at Lancaster University overseas partner institutions (e.g. LU Ghana, Sunway) sharing best practice in learning development strategies.
- To keep up-to-date with developments in the field across the sector and disseminate innovations within the institution, using existing networks.
- To undertake any other duties appropriate to the grade as requested by the Learning Development Manager.